



## INFORMATION FOR PARENTS

7<sup>th</sup> September, 2009

Dear Parents,

I hope that you and your family have enjoyed a pleasant summer, despite the poor weather, and that our pupils are ready for the challenges of the new term.

### CALENDAR

Accompanying this letter is a copy of our calendar for the school year 2009-2010 and a list of term and holiday dates for 2009-2011 so that you may plan your holidays within the designated holiday periods. Please keep them safely for future reference.

### OTHER INFORMATION

I am also sending you a sheet explaining the Pastoral Organisation of the school. This is to inform you which staff are specifically in charge of your child's welfare and progress. In addition, you should receive a letter concerning your child's homework and assessment, a copy of the School Dress Code, PE travel information letter and some information about swine flu.

### EXAM RESULTS

I am delighted to be able to tell you that our examination results this year were excellent, once again, at GCSE and at A Level in the Millennium Centre. Headline figures are:

<b>A LEVEL</b>	
<b>Average Points Score per student</b>	<b>336</b>
<b>Average Points Score per entry</b>	<b>87</b>
<b>Percentage of A-B passes</b>	<b>55%</b>

<b>% of pupils</b>	<b>GCSE</b>
<b>100%</b>	<b>Achieved 5 or more A*-G grades.</b>
<b>87%</b>	<b>Achieved 5 or more A*-C grades.</b>
<b>76%</b>	<b>Achieved 5 or more A*-C including English and Maths</b>
<b>44%</b>	<b>Achieved 3 or more A*-A grades.</b>

These results represent a magnificent effort by staff and pupils. Further details will appear in the Examination Results Booklet which will be sent home once any appeals and changes have been finalised.

### ATTENDANCE

Please help us by letting us know straight away if your child is too ill to attend school. You can contact Pupil Support directly on: 01332 513219 Ext. 181 or 178. We shall be sending home Data Checking Forms later this month to ensure that we have up to date contact numbers if we need to contact you. Please ensure these forms are checked and returned.

### LUNCHTIME ARRANGEMENTS

At the start of a new school year we need to update our information on which pupils are on school premises at lunchtimes so that we may ensure their safety and well-being.

/Cont'd .....

The majority of pupils stay on premises at lunchtime and thus remain within our care, but some parents prefer their children to go home. We are concerned, however, that no pupils should spend their lunch break in local parks or wandering the streets, which could lead to problems. I should like to take this opportunity to seek your support in making it clear that pupils should either go home for the whole of lunchtime, or remain on school premises. If you are uncertain, I would advise you to encourage your child to stay at school.

At the bottom of this letter is a form which I should be grateful if you would complete and return to your child's tutor. If you wish your child to go home for lunch, please, cross out the appropriate line and attach a letter stating that you will take responsibility for his/her safety. This letter will then be kept in the pupil's file for future reference. Please do not authorise your child to leave school premises unless you are certain that he or she will be going straight home and will be as safe as at school.

### **PARENT STAFF ASSOCIATION**

Please also note the **PSA Annual General Meeting** is to be held at 7.30 pm on Monday 28<sup>th</sup> September, 2009. Further details will follow shortly but please do try and come along and give your support.

### **NEW STAFF**

This term we welcome a number of new staff. We wish them a successful and happy career at Littleover Community School. They are:

- Mr. R. Archer : Assistant Head – Post 16
- Mrs. L. Wilson : Co-ordinator PSHE
- Mrs. C. Lockett : Co-ordinator of Learning Support
- Miss G. Toolan : Teacher of English
- Mr. M. Poulter : Teacher of English
- Mr. O. Toogood : Teacher of Physics
- Miss E. Fyffe : Teacher in Charge of Sociology
  
- Mr. M. Randall : AVA Technician
  
- Mrs. Taylor (formerly Miss Youseman), is now Assistant Head of Year 8
- Mr. Woods is now Assistant Head of Year 9

Yours sincerely,

David Nichols  
**HEADTEACHER**

✂-----  
**REPLY SLIP: (Please return to the Form Tutor)**

**PUPIL'S NAME:** ..... **TUTOR GROUP:** .....

#### **I have received my copy of:**

- The letter dated 7<sup>th</sup> September, 2009.
- The Littleover School Calendar and Term Dates.
- The Homework and Assessment letter.
- The Pastoral Organisation Sheet.
- The LCS Dress Code.
- PE Travel Information letter.
- The Swine Flu Information Sheet.

**I would like my child to remain on school premises at lunchtime.**

**SIGNED:** ..... *(Parent/Guardian)* **DATE:** .....



## Swine Flu Information – September 2009

At the moment the spread of swine flu has slowed considerably, however, it is likely that it will increase again during the Autumn. This means that there will certainly be cases in all schools and places of work over the coming months. When cases occur at Littleover, we shall follow the advice of the Health Protection Unit to minimise the spread of infection, but **the school will remain open as normal**, unless instructed to close by the Government.

For most people who catch swine flu, the symptoms are the same as those for the normal flu virus, which a large number of people catch every year, requiring no more than a few days off work and some paracetamol to relieve the discomfort. If you think your child has swine flu, these are the symptoms to look out for:

- **Fever, usually of 38°C or above, plus two** of the following symptoms:
  - Headache.
  - Respiratory symptoms such as cough or runny nose.
  - Muscle aches and pains.
  - Vomiting/diarrhoea.

If your child has these symptoms, please follow this advice:

- Seek the latest national advice at: [www.direct.gov.uk/pandemicflu](http://www.direct.gov.uk/pandemicflu) or telephone 0800 151 3513.
- Keep your child at home until the symptoms cease.
- Let us know at the school by telephone on: 01332 513219 Ext. 178, after 8.00 am.

There is no need for major concern about swine flu. Most people will recover very quickly from this virus, but if your child already has a health problem, he or she will probably qualify for priority treatment with the new flu vaccination. Information about this can also be found through the website or telephone number given above.

If we remain calm and follow sensible procedures, then we should all be able to stay healthy this winter whilst maintaining the quality of education for all our pupils. If you have any queries about this, please contact me.

**David Nichols**  
7<sup>th</sup> September 2009



## PASTORAL ORGANISATION 2009-2010

### YEAR 7

**Head of Year:** Mrs. D. Hancock (DAH)  
**Assistant Head of Year:** Mr. G. Moses (GHM)

7	<b>TJB</b>	Mr. T. Briddon	<b>L2</b>	7	<b>CAS</b>	Mrs. C. Spence	<b>D23</b>
7	<b>KLJ</b>	Mrs. K. Jack	<b>C13</b>	7	<b>OLT</b>	Mr. O. Toogood	<b>A1</b>
7	<b>SSM</b>	Mr. S. Modhara	<b>D12</b>	7	<b>GWT</b>	Miss G. Toolan	<b>D19</b>
7	<b>MSP</b>	Mr. M. Poulter	<b>D21</b>	7	<b>SJW</b>	Mrs. S.J. Wilding	<b>J2</b>
7	<b>JLP</b>	Mrs. J. Piroddi	<b>B2</b>				

### YEAR 8

**Head of Year:** Mr. K. Boyes (KRB)  
**Assistant Head of Year:** Mrs. N. Taylor (NLT)

8	<b>CJB(TPB)</b>	Mrs. C. Birchall	<b>E2</b>	8	<b>LSP</b>	Miss. L. Paul	<b>E1</b>
8	<b>DTB</b>	Mr. D. Bisset	<b>D25</b>	8	<b>MRP</b>	Mr. M. Pestell	<b>B11</b>
8	<b>ASB</b>	Miss A. Brown	<b>L1</b>	8	<b>RJS</b>	Mr. R. Smith	<b>B3</b>
8	<b>GLC</b>	Miss. G. Caudrey	<b>B4</b>	8	<b>RET</b>	Ms. R. Thomas	<b>J1</b>
8	<b>PJM</b>	Mr. P. Millar	<b>D22</b>				

### YEAR 9

**Head of Year:** Ms. C. Mulcahy (COM)  
**Assistant Head of Year:** Mr. J. Woods (JRW)

9	<b>SJD</b>	Mr. S. Davis	<b>B1</b>	9	<b>JVM</b>	Mrs. J. Moses	<b>E4</b>
9	<b>AEG</b>	Mrs. A. Gee	<b>A9</b>	9	<b>EAS</b>	Mr. E. Selvey	<b>D24</b>
9	<b>MRG(RDW)</b>	Mr. M. Green	<b>B10</b>	9	<b>BKV</b>	Mrs. B. Vasdev	<b>D11</b>
9	<b>AJL(CLF)</b>	Mr. A. Leeson	<b>B7</b>	9	<b>KAW</b>	Mrs. K. Wicks	<b>C17</b>
9	<b>IXM</b>	Mr. I. Milne	<b>A7</b>				

### YEAR 10

**Head of Year:** Mr. K. Bowler (KSB)  
**Assistant Head of Year:** Mrs. D. Craig (DMC)

10	<b>DJB</b>	Mr. D. Buchanan	<b>D18</b>	10	<b>JER</b>	Mr. J. Ryde	<b>C11</b>
10	<b>CMC(NLY)</b>	Mr. C. Cunningham	<b>A8</b>	10	<b>SJS</b>	Mrs. S. Senior	<b>B6</b>
10	<b>KRH</b>	Mr. R. Hedges	<b>D9</b>	10	<b>JNP</b>	Miss J. Poulton	<b>B9</b>
10	<b>ELL</b>	Ms. E. Lissett	<b>A3</b>	10	<b>GMW(SSM)</b>	Mr. G. Wilson	<b>A2</b>
10	<b>PAL(SRT)</b>	Mr. P. Lynch	<b>C4</b>				

### YEAR 11

**Head of Year:** Ms. S. Doran (SLD)  
**Assistant Head of Year:** Mr. M. Downward (MKD)

11	<b>VJC</b>	Mr. V. Chauhan	<b>D17</b>	11	<b>AHJ</b>	Mr. A. Hallam-Jenkin	<b>B5</b>
11	<b>MJC</b>	Mr. M. Chawner	<b>D10</b>	11	<b>VEL</b>	Mrs. V. Lynch	<b>D20</b>
11	<b>CJE</b>	Mrs. C. Evans	<b>D14</b>	11	<b>FAW</b>	Mrs. F. Williams	<b>B8</b>
11	<b>RKG</b>	Mrs. R. Guram	<b>E5</b>	11	<b>JPW(JRW)</b>	Mr. J. Wraith	<b>D13</b>
11	<b>INH</b>	Mr. I. Horsewell	<b>A4</b>				

### YEAR 12/13

**Head of Millennium Centre:** Mr. R. Archer (RJA)  
**Deputy Head:** Mr. V. D'Elia (VAD)

12	<b>LJB/13RB</b>	Mrs. L. Birds	<b>A6</b>	12	<b>SHM/13WY</b>	Mrs. S. Middleton	<b>K4</b>
12	<b>EJF/13LD</b>	Miss E. Fyffe	<b>B12</b>	12	<b>GAP/13ED</b>	Mr. G. Pollard	<b>A5</b>
13	<b>TJF/12SM</b>	Mr. T. Finley	<b>D8</b>	13	<b>JAR(PAS)/12HG</b>	Mrs. J. Richardson	<b>K1</b>
13	<b>TJJ(GHS)/12CF</b>	Mrs. T. Johnson	<b>D7</b>	13	<b>JBR(JJC)/12MN</b>	Mrs. J. Rost	<b>C15</b>



## SCHOOL TERM AND HOLIDAY DATES 2009-2011

**Autumn Term 2009** Monday 7<sup>th</sup> September to Friday 23<sup>rd</sup> October  
Monday 2<sup>nd</sup> November to Friday 18<sup>th</sup> December

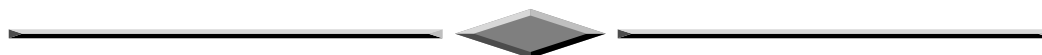
**Spring Term 2010** Monday 4<sup>th</sup> January to Friday 12<sup>th</sup> February  
Monday 22<sup>nd</sup> February to Thursday 1<sup>st</sup> April

**Summer Term 2010** Monday 19<sup>th</sup> April to Friday 28<sup>th</sup> May  
Monday 7<sup>th</sup> June to Thursday 22<sup>nd</sup> July

**Autumn Term 2010** Tuesday 7<sup>th</sup> September to Friday 22<sup>nd</sup> October  
Monday 1<sup>st</sup> November to Tuesday 21<sup>st</sup> December

**Spring Term 2011** Tuesday 4<sup>th</sup> January to Friday 18<sup>th</sup> February  
Monday 28<sup>th</sup> February to Friday 15<sup>th</sup> April

**Summer Term 2011** Tuesday 3<sup>rd</sup> May to Friday 27<sup>th</sup> May  
Monday 6<sup>th</sup> June to Thursday 21<sup>st</sup> July



**Please note:**

These dates will enable you to plan your holidays during the official school holiday periods. Absence for holidays during term-time **WILL NOT** be authorised.

Pupils who take unauthorised holidays in term-time may lose their place at LCS.



## LITTLEOVER COMMUNITY SCHOOL – DRESS CODE

*Our uniform helps pupils to look smart and professional for school.*

*We ask parents to support our dress code.*

(Uniform items are available from: Morley's on: 01332 281311 or Heaton's on: 01332 293900)

### UNIFORM ITEMS

<p><b>White school polo shirt with LCS logo</b>  <b>Black school sweatshirt with LCS logo</b>  <b>Plain black trousers in formal style</b>  <b>Plain black skirt</b></p> <p><b>Plain grey, black or white socks</b>  <b>Plain black school shoes</b></p>	<p><i>Trousers should fit correctly and look smart</i>  <i>Knee length to mid-calf length</i></p> <p><i>Heels must not exceed 2 inches in height</i>  <i>Boots, sandals and trainers are not allowed</i></p>
--	--

**All clothing should be clearly marked with the pupil's name**

### PHYSICAL EDUCATION ITEMS

<p><b>Red sports polo shirt with LCS logo</b>  <b>Red sweatshirt with LCS logo</b>  <b>Navy tracksuit bottoms</b>  <b>Plain navy football shorts</b>  <b>Plain red knee length socks</b>  <b>Waterproof PE jacket with LCS logo</b></p> <p><b>Trainers with cushioned soles that will not mark the Sports Hall floor</b>  <b>Football boots and shin pads for boys</b>  <b>Gum shields</b></p>	<p><i>Head coverings worn for religious reasons in PE must be close fitting in the style of a balaclava</i></p> <p><i>(Trainers used for inside lessons must be clean)</i></p> <p><i>(Optional for girls)</i>  <i>Pupils should seek advice from their dentist</i></p>
--	--

### SPECIALIST ITEMS

<p><b>Apron (for both boys and girls)</b>  <b>2<sup>nd</sup> Apron (for both boys and girls)</b></p>	<p><i>For Craft, Technology* and Art</i></p> <p><i>For Food Technology</i></p>
--	--

**(\*For safety reasons, strong shoes that protect the whole foot must be worn in the workshops)**

## THE FOLLOWING RULES APPLY AT ALL TIMES

<ul style="list-style-type: none"> <li>➤ The LCS logo must be visible at all times.</li> <li>➤ No logos or lettering, apart from the LCS logo, are to be visible on clothing.</li> <li>➤ Polo shirts should be worn tucked in when underneath a sweatshirt.</li> <li>➤ Headgear worn for religious reasons, or as protection against the sun during hot weather, must be plain black or plain white.</li> <li>➤ Cord or denim-type materials are not acceptable.</li> <li>➤ Earrings are not allowed, except for one simple, small stud or sleeper per ear. No other forms of body piercing are allowed.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Other jewellery is not allowed, except for a small cross or crucifix on a thin chain or a lightweight kara.</li> <li>➤ Make-up is not allowed.</li> <li>➤ Extreme hairstyles are not acceptable. This includes the use of bright or unnatural colours, shaved heads, or patterns/symbols shaved into hair.</li> <li>➤ Outdoor coats should not be worn in lessons.</li> <li>➤ Outdoor coats and bags must not carry offensive or divisive symbols or slogans.</li> <li>➤ Pupils who cycle to school must wear an appropriate safety helmet.</li> </ul>
---	---



Littleover Community School,  
Pastures Hill,  
Littleover,  
DERBY. DE23 4BZ  
TEL: (01332) 513219 FAX: (01332) 516580  
Web: [www.littleover.derby.sch.uk](http://www.littleover.derby.sch.uk)  
Email: [admin@littleover.derby.sch.uk](mailto:admin@littleover.derby.sch.uk)

## PHYSICAL EDUCATION DEPARTMENT

### **Pupil Travel to offsite fixtures and festivals**

Pupils who represent Littleover Community School in sports activities that take place offsite will be transported by School Minibus in the first instance. A member of staff will be the driver.

On an occasion that minibus travel is impossible due to availability of the minibus or numbers needing to be transported, pupils may be transported in staff cars. Staff will have business use on their own car insurance.

On the rare occasion when neither the minibus or staff cars can provide transport for all, and as a last emergency resort, parents of children within the group are asked to help provide lifts.

These parents will have signed a **Volunteer Driver's Declaration Form** that includes the following statements.

- I accept responsibility for maintaining appropriate insurance cover and have checked with my insurance company that pupils carried voluntarily are insured.
- I have a current valid driving licence.
- I shall ensure that the vehicle is roadworthy in all respects.
- I shall ensure that all passengers wear correctly fastened seat belts.
- I shall at no time transport a single pupil, other than my own child, as part of any journey.
- I agree to the terms and conditions outlined in this declaration and will operate within them.
- I have never been interviewed, cautioned or convicted of any offence that would render me unsuitable to work with young people.
- I shall at no time transport a pupil or pupils while I am under the influence of alcohol or drugs.