

Careers programme entitlement for students year by year.

Last reviewed Feb 2023.

Year 7 Student Entitlement

I will write a personal review statement.

I will take part in a Careers module which explores roles in a working environment and outlines the skills and attitudes needed in the workplace.

I will be able to talk to a Careers advisor in the Careers library and have the opportunity at planned events to gain information and meet various education pathway providers and employers.

I will take part in an Enterprise Day event where I will learn about the various skills needed for the workplace and also meet different employers.

I will meet at least one employer in my school assemblies.

I will understand that specialist Careers resources are available for use in school.

I will learn about, and use, websites such as the National Careers Service, Kudos and Unifrog.

I will understand the different options available to me when I leave school: Apprenticeships, employment with training and FE and HE pathways.

Year 8 Student Entitlement

I will write a personal review statement.

I will be able to talk to a Careers advisor in the Careers library and have the opportunity at planned events to gain information and meet various education pathway providers and employers.

I will take part in an Enterprise event delivered by the Performing Arts Faculty, called Creative Industries Day/ MADDfest where I will learn about the various skills needed for the workplace and also meet different employers.

I will meet at least one employer in my school assemblies.

I will take part in a Careers module that will enhance my self-awareness and identify my personal strengths and weaknesses. I will discover skills and attributes necessary for employability and be introduced to labour market information and career planning.

I will understand that specialist Careers resources are available for use in school.

I will take part in a STEM event which will make clear links to the enterprise skills and employability skills that were introduced in Year 7 and also have the opportunity to meet employers.

I will learn about, and use, websites such as the National Careers Service, Kudos and Unifrog.

I will understand the different options available to me when I leave school: Apprenticeships, employment with training and FE and HE pathways.

Year 9 Student Entitlement

I will write a personal review statement.

I will be able to talk to a Careers advisor in the Careers library and have the opportunity at planned events to gain information and meet various education pathway providers and employers.

I will take part in an Enterprise event where I will learn about the various skills needed for the workplace and also meet different employers.

I will meet at least one employer in my school assemblies.

I will understand that specialist Careers resources are available for use in school.

I will be introduced to the Careers library and have the opportunity to investigate a range of ICT-based Careers information to assist the transition to the KS4 programme.

I will take part in a programme unit to help me choose my GCSE options; this will include issues such as encouraging aspiration, the decision-making process, equal opportunities and options post-16 and -18.

I will learn about, and use, websites such as the National Careers Service, Kudos and Unifrog.

I will understand the different options available to me when I leave school: Apprenticeships, employment with training and FE and HE pathways.

I will be able to understand and interpret labour market information.

Year 10 Student Entitlement

I will write a personal review statement.

I will be able to talk to a Careers advisor in the Careers library and have the opportunity at planned events to gain information and meet various education pathway providers and employers.

I will take part in a Careers Fair event where I will gather information, practice the various skills needed for the workplace and also meet different providers and employers.

I will meet at least one employer in my school assemblies.

I will understand that specialist Careers resources are available for use in school.

I will learn about, and use, websites such as the National Careers Service, Kudos and Unifrog.

I will receive information relating to securing a work experience placement:
 how to write a letter of application and conduct myself during interview
 how to make an appropriate phone call
 the practical arrangements for the placement
 set personal targets for work experience
 take part in a briefing session before the placement
 take part in a debriefing session after the placement

I will write a CV.

I will understand the different options available to me when I leave school: Apprenticeships, employment with training and FE and HE pathways.

I will continue to record my career related activities and begin to compile a Record of Achievement as evidence of my employability and entrepreneurial skills. As part of this I shall write documents such as a CV, personal statement and career action plan.

I will be able to understand and interpret labour market information.

I will take part in workshop activities in order to find out more about the pathway choices of training and apprenticeships and employment, sixth forms and FE colleges.

Year 11 Student Entitlement

I will write a personal review statement.

I will be able to talk to a Careers advisor in the Careers library and have the opportunity at planned events to gain information and meet various education pathway providers and employers.

I will meet at least one employer in my school assemblies.

I will understand that specialist Careers resources are available for use in school.

I will learn about, and use, websites such as the National Careers Service, Kudos and Unifrog.

I will have a Careers interview with the Careers advisor.

I will receive information relating to securing a work experience placement:
 how to write a letter of application and conduct myself during interview
 how to make an appropriate phone call
 the practical arrangements for the placement
 set personal targets for work experience
 take part in a briefing session before the placement
 take part in a debriefing session after the placement

I will write a CV.

I will receive CEIAG guidance from teachers to ensure post-16 applications are made and be supported to know the different options available to me when I leave school: technical, academic, vocational through reviewing pathway choices in apprenticeships, employment with training and FE and HE pathways.

I will take part in work experience.

I will continue to record my career related activities and begin to compile a Record of Achievement as evidence of my employability and entrepreneurial skills. As part of this I shall write documents such as a CV, personal statement and career action plan.

I will be able to understand and interpret labour market information.

I will participate in a Mock Interview event and refine my written application and interview techniques.

I will receive up-to-date information about the dates and timings of vacancies and open events at sixth forms, FE colleges and training providers/employment.