**Employability check list**

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| --- | --- | --- | --- |
| **Type of experience** | **Evidence** | | **ACTION POINT**  WHAT can I show or HOW can I get evidence |
| YES | NO |
| **Extra-curricular activities** | | | |
| Sports Team |  |  |  |
| Theatre group |  |  |  |
| Music |  |  |  |
| Scouts/Guides/Rangers |  |  |  |
| Duke of Edinburgh |  |  |  |
| Debating |  |  |  |
| Other: |  |  |  |
| **Volunteering** | | | |
| School Council |  |  |  |
| Charity event |  |  |  |
| Cadets |  |  |  |
| Retail assistant in charity shop |  |  |  |
| School open evening |  |  |  |
| Parents evenings |  |  |  |
| National Citizen Service (NCS) |  |  |  |
| Other: |  |  |  |
| *Find out more at #iwill and vinspired* |  |  |  |
| **Competitions** | | | |
| Sport |  |  |  |
| Design |  |  |  |
| Writing |  |  |  |
| Maths |  |  |  |
| Business |  |  |  |
| Music |  |  |  |
| Other: |  |  |  |
| **Positions of responsibility** | | | |
| For younger children/siblings |  |  |  |
| Caring for someone at home |  |  |  |
| School Council member |  |  |  |
| Sports captain |  |  |  |
| Other: |  |  |  |
| **Part-time job** | | | |
| Paper round |  |  |  |
| Baby sitting |  |  |  |
| Gardening |  |  |  |
| Other: |  |  |  |
| **Personal projects** | | | |
| DIY project (made something) |  |  |  |
| Website |  |  |  |
| Blog |  |  |  |
| Leaning a language independently |  |  |  |
| Other: |  |  |  |
| **Formal Work Experience opportunities** | | | |
| Work Shadowing (observe for a day) |  |  |  |
| Careers fairs and employer events |  |  |  |
| Virtual Work Experience |  |  |  |
| *Platforms for VWEX: Springpod, Barcleys life skills* | | | |